



MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG

Date of Meeting: Monday 9th February, 2026 at 6.30pm.

Venue: Middleton Parish Hall, Low Road, Middleton.

Minutes

Present, Chair T Porter (TP); Vice-Chair D Hoyle (DH); W Doyle (WD); N Shacklady (NS); P Shacklady (PS); L Salem (LS)

Also present, Cllr G Austen, David Brent

Apologies, T Smith (TS); D Bogucki (DB);

Welcome from the Chair. (TP) who thanked everyone for attending.

Declarations of interest and Dispensations. **NONE**

Matters arising and confirmation of minutes from last meetings on **12th Jan, 2026.**

Any items from member of the public.

Car Park, No response as yet from Alison Riley to arrange a site meeting. TP will ask DB to arrange a meeting with residents.

Snooker table hire enquiry PS/NS are arranging quotes to have the table repaired before any bookings can be taken from residents.

David Brent,

David advised the council that works to the main hall doors had now been completed, he just needs to fit the double bolt lock. The drains appear to be flowing much better since the drainage works were completed. He will continue to monitor them. He did ask that we keep buying the biodegradable toilet rolls.

Cllr Austen

Advised that he has reported the tyres which have been dumped in the village. The poor drains on the main road have also been reported and photos sent to Highways. The leak on Hall Drive was also reported but Highways advised this was not a priority.

The potholes have all been reported and have now been marked ready for repairs to be carried out.

Cllr Austen also advised he had reported the caravan parked on Mill Hill Grove

1, ref 02/26/01, Parish Hall, Snooker Room, Community Hub. (All)

Repairs to the disabled toilets will commence next week and will be completed by the end of Feb 2026.

The boiler still requires further repairs the timer and thermostat are both faulty. WD is talking with an electrician and engineer to find the solution.

DH reported that the Hub was busy with regular users including Cllr Austen who regular visits.

The current Broadband contract is due to expire. All agreed to renew with current provider and share the costs between the Hub, the Dance School and the Parish Council.

LS will open the Hub next week as DH is on holiday.

The Chair asked WD to arrange for the power socket to be installed at the bottom of the stairs asap, as this must be done before the Platform lift can be installed.

2, ref 02/26/02, Sports Field, Tennis Courts and Grounds Maintenance (TS/WD)

No updates available.

3, ref 02/26/03, Playground (DH) New Lease agreement.

DH advised that the City Council are repairing the damage. PS is trying to access the police crime grants to help with funding.

4, ref 02/26/04, Planning (All)

No new applications to be considered.

5, ref 02/26/05, Traffic Calming/Controls and Parking (All)

Both road end mirrors need adjusting. DH will ask David Brent to realign and secure.

6, ref 02/26/06, Grant Funding Updates (All) Rural England Prosperity Fund £25,000

UK Prosperity Fund must be completed by the 31st March 2026. A plaque must be displayed A paper version can be used until the plaque is received upon completion.

Recruit a Grant Officer for a fixed fee or employed for 2 hours per week. TP and Clerk to explore this option further.

7, ref 02/26/07, Website, Training and NALC/LALC (TP)

Photos of the Hub to be added to the website. Renewal of LALC fund agreed upon receipt of next years renewal invoice.

8, ref 02/26/08, Precept 2026/2027. (All) Completed £16,927.

Clerk advised this was now completed and submitted to Lancaster City Council.

Any items of urgent business.

Music Licence, PRS/PPL Renewal, £1,717.58p

On going discussions with the Music Licence. Clerk to update at next meeting.

Insurance Renewal, £1,814.91p, due for renewal by 9th March 2026. Need to add the Platform lift and refurbishment works to the insurance policy. Clerk to contact insurance company.

AGAR 2025/2026, awaiting timetable from PK Littlejohn.

Exempt Items

Dates of note for 2026.

UK prosperity fund completion date 31st March 2026.

Village Yard sale, date to be considered in line with Overton.
Easter event to be held in the Parish Hall on the 29th March 2026.
Halloween 25th October 2026.

Date and time of next meeting: 9th March, 2026

Accounts and Invoices to be paid in February 2026

- 1, Clerk February 2026, £329.64p, BACS, 28/02/2026
- 2, HMRC PAYE January 2026, £82.40p, BACS 18/02/2026

Other expenditure

- 1 Octopus Energy, DD, Parish Hall £342.92p Sports Pavilion -£49.44
- 2 Water-plus, DD, Parish Hall £, Sports Pavilion £.
- 3 Elevate Lifts, 50% Deposit £9,324 (Grant funded) UK Prosperity Fund

Lloyds Balance Jan 31st 2026, £16,001.87

Income, Bowling Club £168.00, Dance School £682.50

Expenditure, £4,800 JB Plastics, David Brent, £875.30, Elevate Platforms £4,324. Waterplus £47.45, Thomas Graham £7.58, HMRC £82.40

NatWest £3,846 as at 31st Jan 2026.

Breakdown of Bank Balance

Middleton Parish Council £9,853.02p

Playground Fund £9,994.85p

TOTAL £19,847.87p

Signed.......... Tom Porter, Chair, Date 9th March 2026

Signed.......... Shaun Ward, Clerk, Date 9th March 2026

